



2018-2019
WOODBURY SENIOR
AMBASSADORS PROGRAM
APPLICATION FORM

Please type or print all information

Candidate Name: (As it should be pronounced) _____

Applying for (check one): Senior King ___ Senior Queen ___

Full name: _____

Address: _____

Telephone (home): _____ (cell): _____ Email: _____

List All Social Media networks you belong to and your Profile names for that network: _____

Date of Birth (mm/dd/yy): _____ Age: _____

Allergies/dietary restrictions _____

Current Community Service participation (Areas):

Achievements/Special Honors & Awards/Volunteer Activities: _____

Employer: _____

Address: _____

Position: _____

Tell us about YOU. On a separate piece of paper (typed), please tell us why you would like to be a candidate for our Senior Ambassadors include unique or interesting facts about you, your family, travels, hobbies, community service, etc., (Limit one page please and attach to your application)

Emergency Contact: _____

Relationship to Candidate: _____ Telephone (home): _____ (cell): _____

Do you have someone who is willing to sponsor you? _____YES _____No

Employers, business owners who are friends of the family and parents' employers are often excited to sponsor someone they know. The sponsor does not have to be located in Woodbury. Anyone can sponsor. Please feel encouraged to ask local business owners.

The sponsorship fee is \$300, or \$150 for a partial sponsorship. Two partial sponsorships are needed for a full sponsorship. All fees are tax deductible. Sponsors will receive publicity for their sponsorship and are not required to attend any events, however are encouraged to attend if they choose.

Name of sponsor/potential sponsor_____

Contact name_____

Address_____

Phone number_____

Woodbury Senior Ambassadors Candidate Qualifications and Agreement

The Woodbury Ambassadors Scholarship Program is part of Woodbury Days Council (WDC), a non-profit organization run by volunteers who plan and organize the Woodbury Days festival. The Ambassadors Royal Family is one of several committees who make up the Woodbury Days Council. As part of Woodbury Days Council, all rules and regulations are set forth by the Council.

While identifiable as a candidate of the Woodbury Ambassadors Royal Family, the following rules & regulations shall apply. Non-compliance of the following could result in immediate disqualification.

Eligibility Requirements:

Senior Ambassadors candidates must live or work in Woodbury and be 50 years of age or older by August 27, 2018.

The candidate application fee is \$300 and must be postmarked by July 1, 2018, and may be paid by a business sponsor or by the candidate. **No applications will be accepted after a postmark of July 1st.** In addition, there is a non-refundable \$25 commitment fee due from the candidate's family at the time of application. Please make all checks payable to Woodbury Days Council. The application fee and commitment fees are non-refundable unless the coronation is cancelled.

Past Ambassadors who wish to be an Ambassador candidate again must wait one year after a successful year of their reign. Prior candidates who were not selected may apply to be a candidate again the following year.

Attendance requirements:

Candidates will be required to perform part-time festival service and pre-coronation scheduled events from approximately July 7, 2018, through August 27, 2018

<p>NOTE: The final postmark deadline for <u>complete</u> applications is July 1st. If there are not six (6) candidates in the Miss Woodbury and Little Miss Woodbury age categories, the program may be canceled for the following year (Aug 2018-Aug 2019).</p>
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If candidate is selected, he/she agrees to the following attendance policy for the duration of his/her reign:

- The Ambassadors Royal Family will meet at least once each month, attendance is mandatory.
- You are encouraged to make every effort to attend all events that are planned and agreed on by the Ambassadors Royal Family. Each member of the Ambassadors Royal Family is expected to attend a minimum of 85% of the appearances throughout the year.
- Senior Ambassadors must be available for appearances and travel as scheduled in advance throughout their reigning year. Cooperation and assistance from family, and full willingness of Senior Ambassadors to be available for most appearances, is expected. Evenings and weekends in the summer months constitute the majority of the appearances requested, however, there are numerous opportunities for activities during the year.
- The Ambassadors Royal Family will participate along with WDC in fundraising opportunities, to help serve our community and the Woodbury Days festival.

If candidate is selected, she (& her family) agrees to the following policies for the duration of her reign:

- No smoking in public.
- Photos of the Ambassadors Royal Family shall be used for publication without compensation.
- Press and/or media interviews are forbidden without prior WDC Ambassadors Chair approval.
- Absolutely no solicitation of funds or services without prior approval of WDC Board will be allowed.

- Ambassadors Royal Family members (and their immediate family) may not “negatively act out” in public or in private.
- No wearing of crowns, sashes, or Ambassadors attire at any non-Ambassadors event. While in “costume”, ALL Ambassadors MUST be chaperoned at all times by a parent or director. No exceptions!
- A one time monetary gift is awarded at the successful completion of reign.
- All attire must be pre-approved by WDC Ambassadors Chair or Ambassadors Wardrobe Lead Coordinator.
- All facial piercings shall be removed before appearances and all visible tattoos will be covered during appearances.

If candidate is selected, she (and her family) agrees to the following policies for the duration of her reign and any violations of the following items will result in immediate termination of her reign without compensation:

- Any underage consumption of alcoholic beverages
- Any consumption of alcoholic beverages, or the appearance thereof while participating in an Ambassadors Royal Family event with or without a crown, even if of legal age.
- Any criminal activity, including, but not limited to theft, drug or alcohol offenses shall not be tolerated.
- No weapons shall be carried or concealed; does not apply to recreational hunting
- Any action that would bring the Ambassadors Royal Family under public scrutiny

Violation of any of these rules or the appearance of an infraction would result in an investigation which could result in disciplinary action which could include a reduction in her scholarship amount up to termination of her reign without compensation at the discretion of the WDC Board.

The Candidate agrees that if he/she is selected as a Senior Ambassador and is unable to commit him/herself for whatever reason, the title will not be reassigned in his/her absence. Candidates agree to and understand all of the above stated considerations. A contract with these set of guidelines will be given to and signed by the new Ambassadors Royal Family members, once they are crowned.

If the candidate is selected, the following describes wardrobe and miscellaneous expenses paid for by Woodbury Days Council and Ambassadors’ Candidates and families. (All wardrobe purchases require the approval of the Ambassadors Wardrobe Chair.)

The following items will be purchased by Woodbury Days Council and provided to Ambassadors selected during the coronation on Monday, August 27, 2018: One gown (white or Ivory) for Woodbury Senior Queen Ambassador up to \$200, crown, sash, polo shirt and name badge. The Woodbury Senior King Ambassador will be given \$200 reimbursement for costs for a dress shirt, tie and dress slacks and optional suit/sport coat.

Costs NOT covered by WDC and paid for by the Ambassador and/or her family: Dress shoes, khaki pants, black pants, jacket, dry cleaning and event admissions (some events are free). Additional expenses not reimbursable include picture developing/printing, scrapbooks, food, beverages, gas, mileage, parking, etc.

Indemnification

To the extent permitted by law, I hereby agree to protect, indemnify, defend and hold harmless WDC and their respective volunteers against all claims, losses or damages to persons or property and costs (including reasonable attorney’s fees), arising out of or connected to the reign of the Ambassadors.

This Agreement constitutes the entire agreement between parties, and there are no verbal understandings or other agreements of any nature with respect to the subject matter hereof except those contained in this agreement. It is subject to cancellation only as provided above; it may not be altered or varied by oral agreements or representations of any kind.

I have read the above rules and regulations and I understand them, and I accept them as conditions of my application.

Candidate Signature: _____ **Date:** _____

PLEASE RETURN THE FOLLOWING ITEMS BY JULY 1, 2018

- Signed completed application (this form)
- A wallet size photo to be used in the Coronation program and news articles. Would prefer a digital photo as well. Email to woodburycandidates@gmail.com
- Check for \$300 - APPLICATION FEE- Payable to Woodbury Days Council – Non-refundable unless the coronation is canceled
- Check for \$25 – COMMITMENT FEE - Payable to Woodbury Days Council – Non-refundable unless the coronation is canceled
- Tell us about you letter.
- A separate Background Check Informed Consent Form for each adult member of your family who might attend events with you this next year as a volunteer of the Ambassadors Program (please make as many copies of this form as necessary)
- Tell us who referred you to the Woodbury Ambassadors Royal Family Program:

MAIL TO:

Woodbury Ambassadors Royal Family

Candidate Recruitment

PO Box 25284

Woodbury, MN 55125

For More Information Contact:

Terri Steigauf at 651.248.8660

Email: woodburyambassadors@gmail.com

Background Check Informed Consent

Woodbury Ambassadors Royal Family
Candidate Recruitment PO
Box 25284
Woodbury, MN 55125

Terri Steigauf at (Ph) 651-248-8660 or Email tsteigauf@comcast.net

Date: _____

The following named individual has made application with Woodbury Days Council and/or the Woodbury Ambassadors Royal Family for: _____
(Name of Ambassador, Parent/Spouse or Chaperone)

Last Name of Applicant (please print): _____

First Name (please print) : _____

Middle (full)(please print): _____

Maiden, Alias or Former (please print): _____

Date of Birth: _____ **Sex** (M or F): _____
Month/Day/Year

I authorize the Minnesota Bureau of Criminal Apprehension to disclose all criminal history record information to **Woodbury Days Council** for the purpose of **Volunteering/Chaperoning** with the **Woodbury Ambassadors Royal Family**.

The expiration of this authorization shall be for a period no longer than one year from the date of my signature.

Signature of Applicant: _____ **Date:** _____

Background Information:

Due to the nature of the role as a member of the Woodbury Ambassadors Royal Family, and knowing children under the age of majority are a major part of our program, background check information will be collected. WDC will gather and inspect criminal history information retained by local, county, state, and federal criminal justice agencies as necessary to determine whether any convictions directly affect the safety of the participants of this program. All candidates, parents of candidates and any chaperones will be required to complete a Background Informed Consent Form (at the end of this application) in order for WDC to process their application. All information gathered by WDC will be kept private and confidential.

- Background information will be collected for the following people:** -
Miss Woodbury and her parent(s) and/or guardian(s)
- Little Miss Woodbury candidate's parent(s) and/or guardian(s) -
Senior Ambassadors and spouse